

Town & Area Plans Review – Implementation Action Plan

Following concerns raised in a number of forums, a review was commissioned into the Council's policy on Town & Area Plans. The review, conducted by Ivan Butler and Mike Horrocks reported in early June. It concluded that Town & Area Plans should continue and are an appropriate mechanism, amongst others, to support the Council's 'closer to the community' ambition. The review identified a number of areas for improvement and made a series of recommendations for how Town & Area Plans should operate in future. The action plan set out below has been developed to respond to the Review recommendations.

	Action by:	Completed by:
Action 1: Development of an overarching policy statement setting out the intent for Town & Area Plans and clarifying how they relate to other Council plans, priorities and strategies.	Corporate Director: Economic & Community Ambition	30 September 2014
Action 2: Development of an operational framework for implementation and governance of Town and Area Plans in line with the Policy Statement, addressing the areas identified in the Review report and clarifying roles and responsibilities.	Economic & Business Development Manager	31 December 2014
Action 3: Programme of awareness raising and training for all key stakeholders as identified in the Review report	Economic & Business Development Manager	31 January 2015
Action 4: a) Reassess priorities already agreed within Town & Area Plans in light of Freedoms & Flexibilities budget discussions b) Review Town and Area Plans in line with Policy Statement and Operational Framework, and in conjunction with Economic Ambition Programme work on Town Centre strategic plans.	Cabinet Town Champions with Member Area Groups	31 October 2014 tbc
Action 5: Alignment of performance and progress monitoring regime for Town & Area Plans with Council's overall performance management approach	Head of Business Improvement & Modernisation	31 March 2015